

MEMORANDUM OF ASSOCIATION

AND

RULES & REGULATIONS

OF

SOCIETY OF BIOTECHNOLOGY PROMOTERS
OF INDIA (SBPI)

MEMORANDUM OF ASSOCIATION

OF THE SOCIETY OF BIOTECHNOLOGY PROMOTERS OF INDIA (SBPI)

(A Society registered under the Societies Registration Act No. XXI of 1860 as applicable to the National Capital Territory of Delhi)

1. Name of the Society

The name of the Society is **THE SOCIETY OF BIOTECHNOLOGY PROMOTERS OF INDIA (SBPI)**, an Association/Society of Scientists.

2. Registered Office

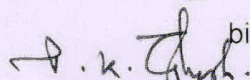
The Registered Office of the Society shall remain in the National Capital Territory of Delhi and at present, it is situated at the following address:

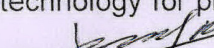
Flat No 5 A, Block-C2B, Janakpuri, New Delhi-110058

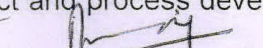
3. Aims & Objects

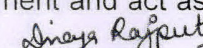
The basic aim and objects for which the Society is established are as under:

- a) To do activities/take steps for advancement of scientific and technological knowledge, information and research in the area of biotechnology where biotechnology would be an application.
- b) To use products, substances and services through scientific and engineering principles applied to living substances/bodies/materials and products thereof.
- c) To advocate policies in biotechnology with a view to promote interests of the country.
- d) To convene periodical meetings, seminars, workshops, conferences and social gatherings for the said purpose.
- e) To actively encourage research, teaching and training programmes at various centers including institutions and universities.
- f) To engage in public education and training with the objective of imparting basic and advanced skills in biological engineering for the welfare of public at large.
- g) To take up active research programs in specific fields of biotechnology for product and process development and act as


(P K Ghosh)
President

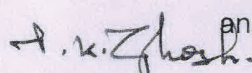

(George John)
Vice President


(Bindu Dey)
General Secretary

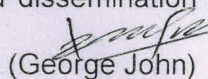

(Divya Rajput)
Treasurer

industry-academia inter phase for transferring technology. Academia means people engaged in generating knowledge in public or private funded institutions and universities.

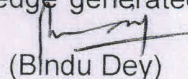
- h) To publish, distribute or circulate records, transactions and proceedings of the various meetings, seminars, workshop and conferences of the Society.
- i) To publish and circulate journals, which shall have a character, related to biotechnology and which may be the official organ of the Society.
- j) To coordinate and cooperate as necessary and as deem fit with other Societies or Organizations in India and abroad having similar and allied objectives.
- k) To raise money through membership fees, contributions, grants and donations and invest sum belonging to the Society not immediately required, in such a manner as the Society may think fit.
- l) To construct, maintain, improve or alter and repair any building occupied or owned by the Society.
- m) To provide facilities for conference among students of biotechnology including biology, microbiology, physiology and biochemical engineering for encouraging a close relationship between them and those in related sciences.
- n) To facilitate international cooperation in the field of biotechnology, biochemical engineering and allied fields.
- o) To encourage interest and enquiry in the broad area of biotechnology in the most liberal manner to foster cooperation among engineers, scientists, technologists and allied professionals interested in applying scientific and engineering principles to systems of biological origin, aimed at improving the quality of life.
- p) To strive to effect professional standards for biotechnology by providing a platform to focus attention on globally up-to-date educational curricula, promoting academia-industry interaction



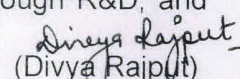
(P K Ghosh)
President



(George John)
Vice President



(Bindu Dey)
General Secretary

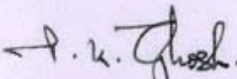


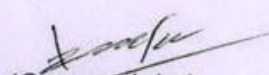
(Divya Rajput)
Treasurer

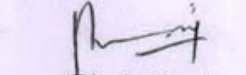
thus promoting excellence in professional development of its members

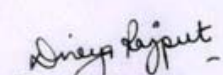
- q) To make efforts to advance public understanding and catalyze responsible use of technology resulting from biotechnology and allied fields.
- r) To represent the interests of the members through participation in national public bodies, associating with international bodies and participate in other activities that are beneficial for the advancement of biotechnology in India or abroad to achieve the objectives mentioned above.
- s) To do all such and other things as are cognate to the objectives of the Society or are incidental or conducive for the attainment of the above objectives.
- t) To receive any grant, donation, fee, support and assistance in any form for the furtherance of the objects of the Society.
- u) To purchase, lease, secure by exchange or license, hire or otherwise acquire any moveable or immovable property and any interest, easement, right and privilege necessary or alter any moveable and immovable property of the Society and undertake such other activities as may be necessary and incidental to the objects of the Society.
- v) To frame bye-laws and rules and regulations for the conduct of the business of the Society and its officers and employees.

All the income, earning, moveable, immovable properties of the societies shall be solely utilized and applied towards the promotion of its aim and objects only set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present and past Member of the Society or to any person claiming through any or more of the present or past Member. No Member of the Society shall have any personal claim on any moveable or immovable properties of the Society or make any profit, whatsoever by virtue of his/her membership.


(P K Ghosh)
President


(George John)
Vice President

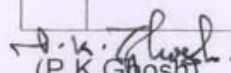

(Bindu Dey)
General Secretary

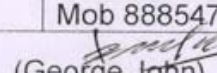

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Treasurer

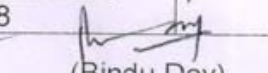
4. Governing Body

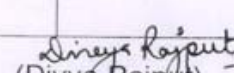
The names, addresses, occupations of the Members of the Governing body to whom the management of the Society shall be entrusted, as required under Section 2 of the Societies Registration Act 1860, as applicable to the National Capital Territory of Delhi are as follows:

S. N.	Name	Address	Occupation	Designation in the Society
1.	Dr. P.K Ghosh	Flat No 5 A, Block-C2B, Janakpuri, New Delhi- 110058 gprasanta2008@gmail.com 9958535335, 9999897018	Scientist (Retd.)	President & Founding Member
2.	Dr. George John	Flat No 5140 B - 7, Vasant Kunj New Delhi 110070 gjohn@nic.in , 9818419488	Scientist (Retd.)	Vice-President & Founding Member
3.	Ms. Divya Rajput	Dell B-902, HRC Professionals Hub ½ VaibhavKhand, Indirapuram, Gaziabad- 201014 rajput.divya@gmail.com 9711821550	Scientist	Treasurer and Founding Member
4.	Dr. Bindu Dey	NGN 103 DLF New Town Heights Sector 90 Gurgaon- 122505 bindu.dey@gmail.com 9910781264	Scientist (Retd.)	General- Secretary & Founding Member
5.	Dr. B M Gandhi	No 100, Vasant Enclave, New Delhi 110057 dr.bmgandhi@yahoo.co.in Mob 9899722444	Scientist (Retd.)	Founding Member
6.	Shri. S.L.Govindwar	Plot No 49/A, Dambhare Layout, Near Bhangé Lawn, Trimurti Nagar, Nagpur 440022 govindwar@yahoo.com Mob 8668478270	Scientist (Retd.)	Founding Member
7.	Dr.T.V. Ramanaiah	Flat No 401, Regency Square Apt, Vivekananda Nagar, Street No 8, Habsiguda, Hyderabad- 500007, Telangana. tvramanaiah@gmail.com Mob 8885471408	Scientist (Retd.)	Founding Member


(P K Ghosh)
President

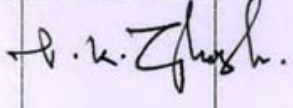

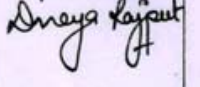
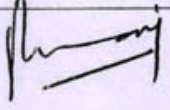
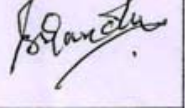
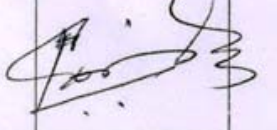
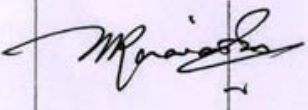

(George John)
Vice President

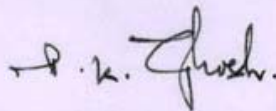

(Bindu Dey)
General Secretary


(Divya Rajput)
Treasurer

5. Desirous Persons

We, the undersigned are desirous of forming a society namely **THE SOCIETY OF BIOTECHNOLOGY PROMOTERS OF INDIA (SBPI)** under the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi in pursuance of the Memorandum of Association of the Society, set out hereto and form over selves into a Society under the Societies Registration Act, 1860 as extended to the National Capital Territory of Delhi:

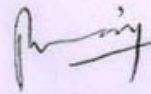
S.N.	Name	Address	Occupation	Signature
1.	Dr. P.K Ghosh	Flat No 5 A, Block-C2B, Janakpuri, New Delhi-110058 gprasanta2008@gmail.com 9958535335, 9999897018	Scientist (Retd.)	
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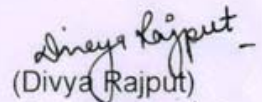
(P K Ghosh)
President



(George John)
Vice President



(Bindu Dey)
General Secretary



(Divya Rajput)
Treasurer

RULES AND REGULATIONS

OF THE SOCIETY OF BIOTECHNOLOGY PROMOTERS OF INDIA (SBPI)

(A Society registered under the Societies Registration Act No. XXI of 1860 as applicable to the National Capital Territory of Delhi)

1. **Name of the Society**

The name of the Society is **THE SOCIETY OF BIOTECHNOLOGY PROMOTERS OF INDIA (SBPI)**, an Association/Society of Scientists.

2. **Membership**

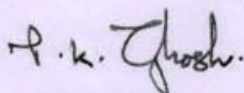
Every Subscriber to the Memorandum of the Society, every Member of the Governing Body and every person who believes in the aims and objects of this Society and whom the Governing Body may admit as Member shall be Members of the Society. To become a Member of the SBPI, the applicant shall apply for Membership in the prescribed pro-forma.

The following Rules shall be applicable for Membership of the Society:

A. **Individual Members**

a. **Eligibility Criteria**

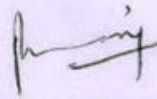
- i. Persons holding degree or diploma in biotechnology/life sciences/chemical engineering/biochemical engineering/chemical technology/Medicine are eligible for becoming Members.
- ii. Individuals with post-graduate degree in other branches of science or graduate degree in other branches of engineering with a sustained interest in biotechnology/life sciences/ biochemical engineering/biological engineering and allied fields having at least five years hands-on experience in a biotechnology laboratory or in a biotechnology industry are also eligible for Membership.
- iii. Persons with a degree or diploma in any field but practicing in the field of biotechnology/sciences for at least two years can be considered for Membership on a case by case basis.
- iv. Managing Directors/Chief Executive Officers/Chief Operating Officers/Presidents of companies operating in India, who have interest in promoting biotechnology can be Members In individual capacities.



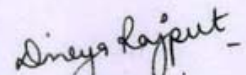
(P K Ghosh)
President



(George John)
Vice-President



(Bindu Dey)
General-Secretary



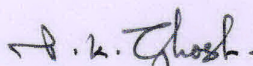
(Divya Rajput)
Treasurer


b. Type of Members

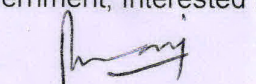
- i. **Annual Member:** An annual membership fee is to be paid for the membership. The membership period begins from 1st April of any year and ends on 31st March of the following year. Membership fees, for the subsequent year, if not paid within six months will automatically lead to a termination or suspension of the membership.
- ii. **Life Member:** Any person eligible for membership, as per provisions in Para (2) (a) (i), (ii) and (iii) on making a one-time payment of approved fees may become a life-member and will enjoy all the privileges of a member for his/her life time.
- iii. **Founder Member:** Persons involved during the formation of the Society will be the founding members of the Society and will enjoy membership for his/her lifetime. A one-time subscription is payable as per an approved fee structure.
- iv. **Fellow:** Eminent persons in the field of biotechnology or in any related field or a person of significant scientific attainment from any country may be nominated as a Fellow or as an Honorary Fellow, if so, approved by the Governing Body and ratified subsequently by the General Body. Members desirous of proposing such members must send details of the person to the General Secretary. An Honorary Fellow will not be entitled to hold office or vote. An Honorary Fellow may or may not be a Member of the Society. A Fellow would have to be a Member of the Society.

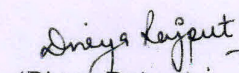
B. Corporate Members

- a. Any institution approved by the Governing Body may be elected as a Corporate Member of the Society and subsequently ratified by the General Body. The term 'Institution' may be deemed to include any public or private company or firm, a Society, educational institution registered under any law, a duly constituted trust, a statutory body, any Society or special fund organization set-up under an Act of Parliament or a State Government, interested in biotechnology. The


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer

'Corporate Member' will be entitled to receive all the publications of the Society, but will not be entitled to vote, contest, propose, second or hold any office. Annual subscription is payable as per an approved fee structure.

- b. Any institution approved by the Governing Body and subsequently ratified by the General Body may be elected as a Corporate Donor Member of the Society. The Corporate Donor Member shall be an approved Corporate Member who gives a donation to the Society.

C. **Student Members**

A Student Member shall be a student enrolled and working towards a degree or diploma in biotechnology or life sciences or biochemical engineering or related fields in an approved curriculum. Annual subscription is payable as per an approved fee structure.

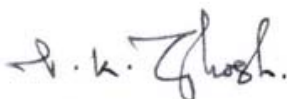
D. **Membership Fees**

The Governing Body shall decide about the Membership Fees from time to time and presently, it would be as under:

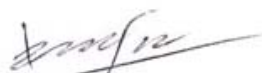
- i. **Admission (Registration fees)**: Non-refundable fee of Rs. 5000/- to be paid by all Member categories except for student Members.
- ii. **Annual Membership**: Rs. 5000/- per annum.
- iii. **Life Membership**: Rs. 10000/- (one-time payment) or after a 10 years of continuous Annual Membership payment, the person automatically becomes a Life Member.
- iv. **Founder Member**: Rs. 5000/- (one-time payment).
- v. **Corporate Member**: Rs. 25,000/- per annum or a one-time payment of Rs. 2.5 lakhs only and become a Corporate Donor Member.
- vi. **Student Member**: Rs. 500/- per annum for PG students and research scholars.

3. **Cessation of Membership**

- a. A member's connection with the Society shall cease on voluntary resignation.



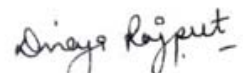
(P K Ghosh)
President



(George John)
Vice-President



(Bindu Dey)
General-Secretary



(Divya Rajput)
Treasurer

- b. Any member wishing to withdraw from the SBPI will be liable to pay all sums of money due from him/her to the Society at the time of his/her withdrawal.
- c. After proper notice has been served, a member's name shall be liable to be removed from the roll of the members, at the discretion of the Governing Body, if his/her subscription falls in arrears for more than six months.
- d. If the conduct of any member is deemed by the Governing Body to be prejudicial to the interest of, or the reputation of the Society, he/she shall be asked by the Governing Body to explain his/her conduct. The Governing Body may terminate his/her membership if the Committee is not satisfied to the member's explanation. The termination shall however be decided in the Governing Body by a majority of 2/3rd of its members and has to be ratified by the General Body.
- e. The aggrieved member shall have the right to appeal to the General Body.

4. **Re-admission**

A Member who resigns the membership or whose membership has been terminated can be re-admitted if the General Body decides to do so.

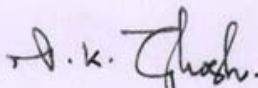
5. **Membership Register**

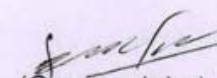
A Membership Register shall be maintained by the Secretary.

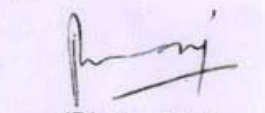
6. **Rights and Privileges of Members**

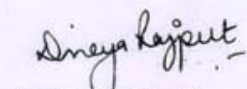
A member shall be entitled to the following rights and privileges:

- i. To participate in all celebrations, functions, community worships etc., organized by the Society.
- ii. To enjoy other privileges specifically provided from time to time.
- iii. To be present and vote at all meetings of the General Body of the Society, subject to the voting rights.
- iv. To be duly elected to the membership of the Governing Body and other Committees of the Society provided the name of the candidate appears in the Membership Register.
- v. To hold any office of the Society on being duly elected and to take part in all the activities of the Society.


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer

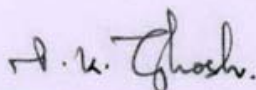
7. **General Body**

The General Body of the Society shall consist of all members and shall be the Supreme Body of the Society. Unless otherwise directed by the General Body, all powers under the Rules and Regulations including policy matters, shall be exercised by the Governing Body between two Annual General Body Meetings and reported to the General Body in the Annual General Body meeting.

a) **Powers and Functions of the General Body**

General Body of the Society shall meet at least once in a year, and shall be held within three (3) months after the close of the year of the Society and transact the following business:

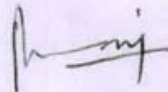
- i. Consider and adopt the Annual Report of the Society.
- ii. Consider and adopt the Annual Account of the Society and the Auditor's Report.
- iii. Consider the recommendations of the Governing Body, if any.
- iv. Elect office bearers and members of the Governing Body of the Society.
- v. Elect/appoint an Auditor of the Society and to fix remuneration, if necessary.
- vi. In the event of any emergent situation in which the elected Auditor is unable to Audit the accounts, the Governing Body shall have the authority to appoint any other Auditor and fix the remuneration, if necessary;
- vii. Consider and make amendments to the Rules;
- viii. Shall appoint a Presiding Officer and if necessary, a Returning Officer for conducting the election of the Governing Body for the purpose of the next year.
- ix. Transact any other business with the permission of the President, who will be on the Chair.
- x. Vice President can preside in the absence of the President. In the absence of Vice President, members of Governing Body may elect among themselves.



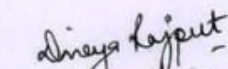
(P K Ghosh)
President



(George John)
Vice-President



(Bindu Dey)
General-Secretary



(Divya Rajput)
Treasurer

8. **Emergent General Body Meetings**

The President or the Governing Body at any time of his or their own authority may or on the written requisition of at least 25 (twenty five) members shall call an Emergent General Body Meeting, to discuss matters or business or to consider such proposals, which the Governing Body is not competent enough or not empowered to deal with, without the sanction of the General Body.

At least 7 (seven) days' notice shall be given for such a meeting. All propositions to be laid before the meeting shall be notified to all members not less than 5 (five) days previously.

Twenty (20) members present shall form a quorum.

9. **Notice for General Body Meeting**

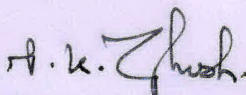
At least fifteen (15) clear days' notice in writing with the Agenda shall be given to all members for convening the General Body Meeting.

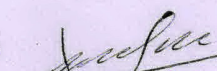
10. **Quorum and Vote**


Members present in person shall form the quorum of the General Body meeting. The quorum for such a meeting shall be 20 members or 1/3rd (one third) of the total number of members, whichever is less.

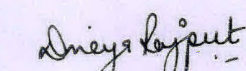
11. **Vote**

- i. A member shall have only one vote.
- ii. There shall be no voting by proxy
- iii. All questions in debate before any meeting of the General Body or the Governing Body shall be decided by a majority vote of the members present and voting unless otherwise specifically provided
- iv. Each member at the General Body Meeting shall have one vote, subject, to the provision of Rule 11(ii), provided he/she has been a Member of the Society for the preceding six (6) months.
- v. Vote in all matters except election of office bearers and members of the Governing Body shall ordinarily be taken by show of hands but can be carried out by ballot papers or any other legal ways of voting as is considered appropriate by the General Body.
- vi. In case of a tie in vote, the Chairman of the Meeting shall have a casting vote.


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer

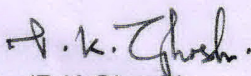
12. **Governing Body & its Office-Bearers**

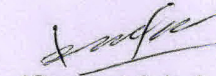
The following would be the composition of the Governing Body and its Office Bearers:


- a. President- 1
- b. Vice- President- 1
- c. General Secretary- 1
- d. Treasurer- 1
- e. Editor - 1
- f. Ordinary Members- 3

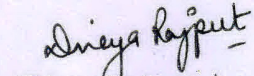
The Governing Body after election can co-opt up to 3 Members for smooth operations of the works/tasks of the Society. Presently, the Governing Body would be as follows:

S.N	Name	Address	Occupation	Designation in the Society
1.	Dr. P.K Ghosh	Flat No 5 A, Block-C2B, Janakpuri, New Delhi-110058 gprasanta2008@gmail.com 9958535335, 9999897018	Scientist (Retd.)	President & Founding Member
2.	Dr. George John	Flat No 5140 B - 7, Vasant Kunj New Delhi 110070 gjohn@nic.in, 9818419488	Scientist (Retd.)	Vice-President & Founding Member
3.	Ms. Divya Rajput	Dell B-902, HRC Professionals Hub ½ VaibhavKhand, Indirapuram, Gaziabad- 201014 rajput.divya@gmail.com 9711821550	Scientist	Treasurer and Founding Member
4.	Dr. Bindu Dey	NGN 103 DLF New Town Heights Sector 90 Gurgaon- 122505 bindu.dey@gmail.com 9910781264	Scientist (Retd.)	General-Secretary & Founding Member
5.	Dr. B M Gandhi	No 100, Vasant Enclave, New Delhi 110057 dr.bmgandhi@yahoo.co.in Mob 9899722444	Scientist (Retd.)	Founding Member
6.	Shri. S.L.Govindwar	Plot No 49/A, Dambhare Layout, Near Bhange Lawn, Trimurti Nagar, Nagpur 440022 govindwar@yahoo.com Mob 8668478270	Scientist (Retd.)	Founding Member
7.	Dr.T.V. Ramanaiah	Flat No 401, Regency Square Apt, Vivekananda Nagar, Street No 8, Habsiguda, Hyderabad-500007, Telangana. tvramanaiah@gmail.com Mob 8885471408	Scientist (Retd.)	Founding Member


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary

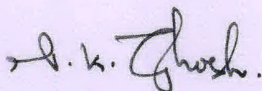

(Divya Rajput)
Treasurer


13. **Meeting of Governing Body and Quorum**

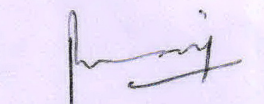
The Governing Body (GB) shall meet as often as considered necessary but at least once in every three months. Three clear days' notice in writing shall ordinarily be required for convening a meeting of the Governing Body. One third of the strength of the Governing Body shall form the quorum in a meeting of the Governing Body.

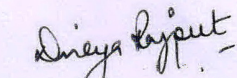
14. **Powers and Functions of Governing Body (GB)**

- i. The Governing Body shall hold office normally for 1 year or till the next Governing Body takes over. If for any reason, the General Body decides to extend the terms of the existing Governing Body, the same committee shall be construed as the legally valid Governing Body which can hold office for another 1 year or for more period till a new Governing Body is formed by the General Body. Each extension of an existing Governing Body can be made by the General Body for 1 year at a time. The General Body shall have the powers to elect any office bearer of the existing Governing Body to hold office for more than 1 year if it so decides. Such decisions shall have to be made by election in its Annual General Body meeting.
- ii. Notwithstanding anything contained in Para 12 above, any casual vacancy occurring in the Governing Body can be filled up by the Governing Body for the period of the vacancy by co-option.
- iii. Any member of the Governing Body absenting himself/herself without prior intimation, in four consecutive meetings of the Committee shall cease to be a member of the Committee.
- iv. The Governing Body shall have the power to appoint sub-committee from amongst its own members and non-members/donors for special and/or specific purposes as and when considered necessary and shall have powers to frame rules consistent with the objectives of the Society to govern the business of such sub-committees.
- v. The Governing Body shall have the powers to co-opt up to three members for the Governing Body as per Para 12 above.


(P K Ghosh)
President

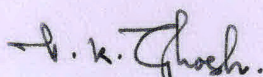

(George John)
Vice-President

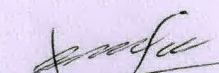

(Bindu Dey)
General-Secretary

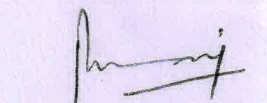

(Divya Rajput)
Treasurer

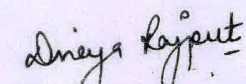
15. Powers and functions of Office Bearers

- i. **President:** The President shall preside over all meetings of the Society. The President is the CUSTODIAN of the Society and shall look after the proceedings and functions of the GB and guide GB as and when required.
- ii. **Vice-President:** The Vice President shall take over the duties and responsibilities of the President in his absence.
- iii. **General Secretary:** The General Secretary shall be responsible for the execution of the following tasks subject to the general control and direction of the Governing Body. The General Secretary shall:
 - a) Take action to give effect to the decisions of the Governing Body, convene meetings of the Governing Body and the General Body, prepare the minutes of the Governing Body & Annual General Body meetings in the "Minutes" books.
 - b) Jointly with the Treasurer, he/she will be responsible for the supervision, collation of meetings to be recorded and collection of subscriptions, donation and other dues of SBPI; and shall exercise control over the income and expenditure of the Society.
 - c) Operate the Bank Accounts of the Society along with the Treasures and the President
 - d) Cause the Accounts of the Society to be audited by an Auditor duly elected by the General Body (members of the Society).
 - e) Represent the Society in a court of law in the event of any litigation involving the SBPI.
 - f) Manage the affairs of the Society and do all necessary things in the name and on behalf of the SBPI.
 - g) Shall hold such other responsibilities as incorporated in the Rules and Regulations.
- iv. **Treasurer:** The Treasurer in addition to what is provided above in Rule15(b) shall be responsible for safe-maintenance of all the properties belonging to the Society, preparation of up to date accounts as well as maintenance and disbursement of all sums on


(P K Ghosh)
President


(George John)
Vice-President

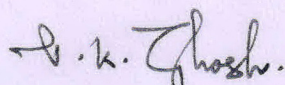

(Bindu Dey)
General-Secretary

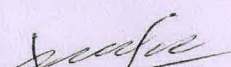

(Divya Rajput)
Treasurer

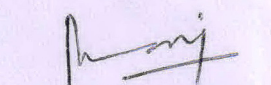
behalf of the Society under the instructions of the Governing Body. The Treasurer shall maintain the record of all monies due and payable to the Society; and issue receipts. The monies shall be received in the name of the Society and shall be in such bank/s or depository as specified by the Society; sign all cheques, notes, bills of exchange and other documents necessary to effect the business of the Society; keep a record of all financial transactions effected by the Society; keep charge and control of all cash, securities, books and other documents and vouchers for all payments made and receipts issued on behalf of the Society; produce a current statement of the society's monies as the Authorities/ Registrar of Societies may demand; prepare the annual statement of account and the balance sheet; perform such other duties as the Society may prescribe. Provided further that the Governing Body shall authorize any individual member or office-bearer of the Society to take charge and keep in his/her custody such movable assets of the SBPI. Such decision shall be recorded in the "minutes" of the 'minutes books' of the GB.

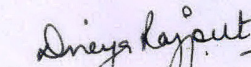
16. **Sub-Committees**

- i. The sub-committees shall have powers to direct and manage the affairs of its task concerned, subject to the general supervision, control and approval of the Governing Body.
- ii. The sub-committee shall keep their activities under review and report to the Executive Committee regularly.
- iii. A Sub-Committee shall consist of :
 - a) The Sub-Committee Chairman
 - b) The Secretary of the Sub-Committee
 - c) The General Secretary or the Treasurer (ex-officio)
 - d) Any two members of the Society other than the Office Bearers (in consultation with the Chairman)
- iv. The Sub-Committees may co-opt not more than two persons provided that such co-option shall be for specific purposes and for a scheduled period. Co-opted numbers shall have no right to vote.


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer

- v. Minutes of all meetings of the Sub Committee shall be duly kept and presented by the Sub-Committee Secretary concerned to the Executive Committee at its next meeting for information and approval.
- vi. At any meeting of the Sub-Committees, the presence of three individuals shall form a quorum.

17. **Audit of Accounts**

The accounts of the Society shall be audited once at the end of every Financial Year by an Auditor appointed by the General Body.

18. **Opening of Bank Accounts**

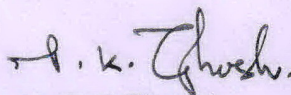
- i. The funds of the Society shall be deposited in one or more scheduled Bank/s approved by the Governing Body;
- ii. The President, General Secretary and Treasurer are the persons authorized to open the Bank Account. Bank Accounts shall be opened by the combined signatures of all three Office Bearers.
- iii. Bank Accounts shall be operated jointly by any two of three office bearers.-
- iv. To operate Bank Accounts, signatures of any of the two are required;

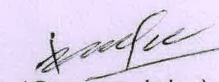
19. **Financial Year**

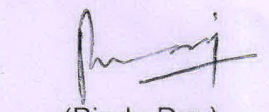
The year of the Society shall be from 1st April of each year to 31st March of the following year.

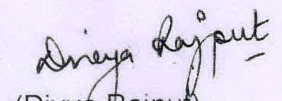
20. **Election**

- i. All office bearers and ordinary members of the Executive Committee of the SBPI (excepting the ex-office members) shall be elected by the General Body in the Annual General Body Meeting
- ii. The procedure of election shall be as follows:
 - a. At least 15 (fifteen) clear days before the Annual General Body Meeting, the Secretary shall invite written nominations from the members for the posts of Office-bearers and members of the Governing Body.
 - b. Each nomination shall be proposed by a member and seconded by another member and shall also have the consent in writing of the member so nominated.

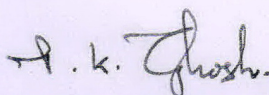

(P K Ghosh)
President



(George John)
Vice-President

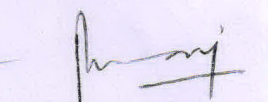

(Bindu Dey)
General-Secretary

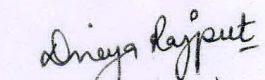

(Divya Rajput)
Treasurer

- c. Nominations shall reach the Presiding Officer at least 3 (three) days before the date of the Annual General Body Meeting. Nominations received afterwards shall not be considered as valid.
- d. Withdrawal of nomination will be accepted 2 (two) days before the date of the meeting.
- e. The nominations shall be scrutinized by a Sub-Committee appointed by the Presiding Officer and consisting of up to 3 members. The Presiding Officer will reject any nominations not found in order and a record shall be kept by the Presiding Officer showing the reasons for the rejection. The Presiding Officer shall conduct the election during the next General Body meeting.
- f. The General Body shall appoint a Returning Officer if the Presiding Officer is unable to conduct the election of the incoming office-bearers and members of the Executive Committee of the Society. In such an event, the Returning Officer shall receive all the relevant papers from the Presiding officer on the previous day of the Annual General Body (AGM) meeting.
- g. Voting of election, if necessary, shall be by raising of hands or by secret ballot unless otherwise decided by the General Body.
- h. In the event of nomination having been received for any office, the General Body shall elect from amongst the members present, a member/members to fill in the office/offices. The election shall be convened by the Presiding officer or the Returning Officer.
- i. In the event of no member being available from amongst the members present at the General Body Meeting, nomination papers shall be invited afresh within a period of 30 days to fill in the vacant office by the existing Presiding Officer. In the case where no contest is involved after the fresh nominations are filed, the presiding Officer shall report the same to the Executive


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer

Committee. The Governing Body will thereafter notify the results and keep the General Body informed the next year during the AGM.

In case a contest is involved the usual procedure of election as laid down herein above will be followed.

21. **SUBMISSION OF ANNUAL LIST OF GOVERNING BODY**

Once in every year, a list of members of the Governing Body shall be filed with the Registrar of Societies as required under Section 4 of the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Delhi.

22. **Dissolution**

If at any time three fifth (3/5) or more of the members of the SBPI determine by writing to the President that the SBPI should be dissolved, an Emergent General Body Meeting (EGM) shall be called by the General Secretary or the President within a fortnight and that the agenda of the EGM be circulated to all the members, at least before 7 days of the EGM. A decision shall be taken in the EGM to dissolve the SBPI immediately or at a time agreed upon and all necessary steps shall be taken for the disposal and settlement of the property of the SBPI. If upon the dissolution, there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association or any of them, but shall be given to some other society, to be determined by the votes of not less than three fifths (3/5th) of the members present personally at the time of dissolution.

23. **Territorial Jurisdiction for settlement of disputes if any, when arises**

National Capital Territory of Delhi.

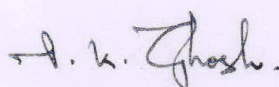
24. **Application of the Act**

All the provision under all the section of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to this Society.

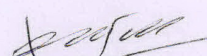
25. **Essentiality Certificate**

Certified that this is the correct version of the rules and regulations of the Society.

We, the following members of the Governing Body certify that the Rules of the Society given above are correct.



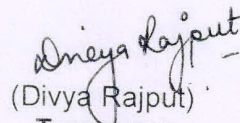
(P K Ghosh)
President



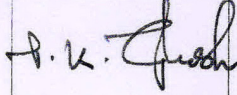
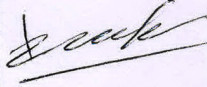
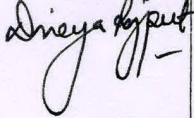
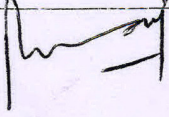
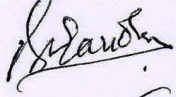
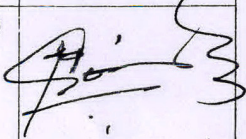
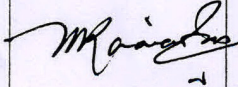
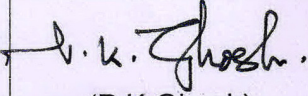

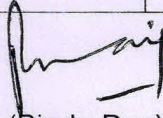
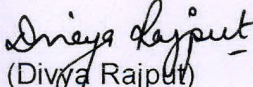
(George John)
Vice-President

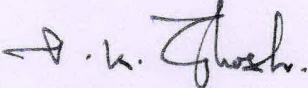


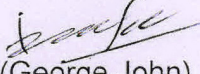
(Bindu Dey)
General-Secretary

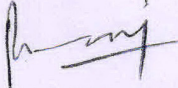


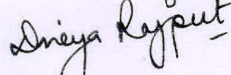
(Divya Rajput)
Treasurer

S.N.	Name	Address	Occupation	Signature
1.	Dr. P.K Ghosh	Flat No 5 A, Block-C2B, Janakpuri, New Delhi-110058 gprasanta2008@gmail.com 9958535335, 9999897018	Scientist (Retd.)	
2.	Dr. George John	Flat No 5140,B - 7,Vasant Kunj New Delhi 110070 gjohn@nic.in , 9818419488	Scientist (Retd.)	
3.	Ms. Divya Rajput	Dell B-902, HRC Professionals Hub, ½ VaibhavKhand, Indirapuram, Gaziabad-201014 rajput.divya@gmail.com 9711821550	Scientist	
4.	Dr. Bindu Dey	NGN 103 DLF New Town Heights Sector 90 Gurgaon- 122505 bindu.dey@gmail.com 9910781264	Scientist (Retd.)	
5.	Dr. B M Gandhi	No 100, Vasant Enclave, New Delhi 110057 dr.bmgandhi@yahoo.co.in Mob 9899722444	Scientist (Retd.)	
6.	Shri. S.L.Govindwar	Plot No 49/A, Dambhare Layout, Near Bhange Lawn, Trimurti Nagar, Nagpur 440022 govindwar@yahoo.com Mob 8668478270	Scientist (Retd.)	
7.	Dr.T.V. Ramanaiah	Flat No 401, Regency Square Apt, Vivekananda Nagar, Street No 8, Habsiguda, Hyderabad-500007, Telangana. tvramanaiah@gmail.com Mob 8885471408	Scientist (Retd.)	
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  (P K Ghosh) President </div> <div style="text-align: center;">  (George John) Vice-President </div> <div style="text-align: center;">  (Bindu Dey) General-Secretary </div> <div style="text-align: center;">  (Divya Rajput) Treasurer </div> </div> <p>Place:New Delhi Date:</p>				


(P K Ghosh)
President


(George John)
Vice-President


(Bindu Dey)
General-Secretary


(Divya Rajput)
Treasurer